

2024 Spring Semester Admissions Guide for International Student

성신여자대학교

SUNGSHIN
WOMEN'S
UNIVERSITY



성신여자대학교
SUNGSHIN WOMEN'S UNIVERSITY

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I . Admission Schedule

Procedure	Schedule	Notes
Application	Wed, Jan. 3, 2024 (10 AM) – Fri, Jan. 5, 2024 (5 PM)	Online application - University admissions website (https://ipsi.sungshin.ac.kr) - National Institute for International Education website (https://studyinkorea.go.kr)
Document Submission	Wed, Jan. 3, 2024 – Wed, Jan. 10, 2024	By post mail or in person - When applying via post mail, the application must be postmarked by the deadline - Submission available in person : Weekday, 10 AM – 5 PM (Lunch time 12 PM – 1 PM excluded) ※ Failure to submit the document in time will result in disqualification.
Announcement for the Interview Test Date and Venue	Fri, Jan. 19, 2024 (scheduled)	University admissions website (https://ipsi.sungshin.ac.kr)
Interview	Tue, Jan. 30, 2024 – Wed, Jan. 31, 2024	
Announcement of Admissions Decision	Tue, Feb. 6, 2024 (10 AM) (scheduled)	
Printout Admission Certificate and Tuition Bill	Tue, Feb. 6, 2024 – Tue, Feb. 13, 2024	University admissions website (https://ipsi.sungshin.ac.kr)
Tuition Payment Period	Wed, Feb. 7, 2024 (10 AM) – Tue, Feb. 13, 2024 (4 PM)	Kookmin Bank (KB) (at any branch in Korea)
First day of school	Fri, Mar. 1, 2024	

※ Please note that the above schedule is subject to change.

II. Fields of Study

1. Freshmen

- There is no set limit on the number of international students admitted. It is subject to the capacity of each department (faculty) and scholastic ability of each applicant.

* Department (Faculty) of Arts and Physical Education

College	Department
College of Humanities and Convergence Arts	Korean Language & Literature English Language & Literature German Language, Literature and Culture French Language, Literature and Culture Japanese Language, Literature and Culture Chinese Language, Literature and Culture History Culture & Art Management Acting for Visual Media* Contemporary Music* Dance Art*
College of Social Sciences	Political Science and Diplomacy Psychology Geography Economics Media Communication School of Business Administration(Business Administration/Global Business Major) Social Welfare
College of Law	School of Law
International College of Beauty and Living Industry	Fashion Industry Consumer Science and Living Culture Industry Beauty Industry*
College of Natural Sciences	School of Mathematics, Statistics and Data Science (Mathematics/FinTech Major) School of Mathematics, Statistics and Data Science (Statistics/Big Data Science Major) School of Chemistry and Energy (Chemistry/Smart Energy Major)
Health & Wellness College	School of Biopharmaceutical and Medical Sciences (Bio New Drug/Global Medical Science Major) School of Biohealth Convergence (Bio-Health Service/Food and Nutrition Major) School of Sports and Science (Sports Leisure Major)* School of Sports and Science (Exercise Rehabilitation Major)*
College of Knowledge-Based Services Engineering	Services & Design Engineering Convergence Security Engineering Computer Engineering Environment & Energy Engineering Food Science and Biotechnology Biotechnology School of AI Convergence (AI/Smart IoT Major)
College of Nursing Sciences	Nursing Science
College of Education	Education Social Studies Education Ethics Education Chinese Classics Education Early Childhood Education
College of Arts	Oriental Painting* Western Painting* Sculpture* Crafts* Design*
College of Music	Vocal Music* Instrumental Music* Composition*

※ Only women can apply for admission to each department.

※ According to the Regulations for Students Enrollment of the College of Education, the acceptance rate of international students cannot exceed 10% of the admission quota.

2. Transfer Students

- There is no set limit on the number of international students admitted. It is subject to the capacity of each department (faculty) and scholastic ability of each applicant.

* Department (Faculty) of Arts and Physical Education

College	Department
College of Humanities	Korean Language and Literature English Language and Literature German Language, Literature and Culture French Language, Literature and Culture Japanese Language, Literature and Culture Chinese Language, Literature and Culture History
College of Social Sciences	Political Science and Diplomacy, Psychology, Geography, Economics, Media Communication, School of Business Administration(Business Administration Major), School of Business Administration(Global Business Major), Social Welfare
College of Law	School of Law
College of Natural Sciences	School of Mathematics, Statistics and Data Science(Mathematics Major), School of Mathematics, Statistics and Data Science(Financial Technology Major), School of Mathematics, Statistics and Data Science(Statistics Major), School of Mathematics, Statistics and Data Science(Big Data Science Major), School of Chemistry and Energy(Chemistry/Smart Energy Major)
College of Knowledge-Based Services Engineering	Services and Design Engineering, Convergence Security Engineering, Computer Engineering, Environment & Energy Engineering, Food Science and Biotechnology, Biotechnology, School of AI Convergence(Artificial Intelligence Major), School of AI Convergence(Intelligent IoT Major)
College of Nursing Sciences	Nursing Science
Health & Wellness College	School of Biopharmaceutical and Medical Sciences(Biopharmaceutical Science Major), School of Biopharmaceutical and Medical Sciences(Global Medical Science Major), School of Bio-Health Convergence(Bio-Health Service Major), School of Bio-Health Convergence(Food and Nutrition Major), School of Sports and Science(Sports and Leisure Major)* , School of Sports and Science(Exercise Rehabilitation Major)*
International College of Beauty and Living Industry	Fashion Industry, Beauty Industry* , Consumer Science and Living Culture Industry
College of Arts	Oriental Painting* , Western Painting* , Sculpture* , Crafts* , Industrial Design*
College of Music	Vocal Music* , Instrumental Music* , Composition*
College of Convergence Culture & Arts	Culture & Art Management, Acting for Visual Media* , Contemporary Music* , Dance Art*

※ Only women can apply for admission to each department.

(However, only those who have obtained an associate degree in 'Makeup Design Major' from an exchange College and studied at Sungshin Women's University for more than one semester as an exchange student can apply for a transfer admission to the 'Beauty Industry Department' regardless of gender.)

3. Notification of Education Curriculum Accreditation

- The following department has been accredited by the designated institutions of the Ministry of Education for its education curriculum.

Department	Accreditation Institute	Result	Valid until	Note
Nursing Science	Korean Accreditation Board of Nursing Education	Accreditation Approved	- Dec. 16, 2027	Bachelor's Degree Course

III. Eligibility for Application

1. Freshmen

- Applicants must meet all requirements as follows.

	Eligibility
Freshmen (First Year)	<p>① (Before starting the curriculum corresponding to high school) Applicants and their both parents have non-Korean nationality</p> <p>② Applicants must have graduated from a high school in South Korea or other country, or be a graduate-to-be in February 2024. (Other educational backgrounds, including school qualification exams of South Korea and other countries, such as GED, homeschooling, and cyber school, are not recognized.)</p> <p>③ Applicants who have a TOPIK test score of Level 3 or higher</p> <ul style="list-style-type: none"> - Applicants for Arts, Music and Physical Majors and Department of Fashion Industry can apply with TOPIK Level 2 ※ Successful applicants must complete at least 300 hours in the Korean Language Program at Sungshin Institute of International Education for 1 year after admission.

- TOPIK test scores must be valid within two years of expiry based on the submission deadline.
- Both TOPIK PBT and TOPIK IBT scores are acknowledged. (Trial TOPIK IBT NOT acknowledged)
- Applicants who have a Level 3 or lower TOPIK test score can be conditionally admitted; However, they must receive Level 4 or higher TOPIK before graduation.
- Applicants who are expected to achieve the required TOPIK test score may apply with the condition of submitting their qualifying score by Thu, Feb. 22, 2024. However, submission failure will result in disqualification.

2. Transfer Students

- **Applicants must have the equivalent for freshmen eligibility** and meet one of the requirements as follows.

	Academic Requirements
Transfer Students (Third Year)	<p>① Those who completed two years (four semesters) of study at a 4-year university (Korea or abroad) (including those expected to complete two years by Feb. 2024), and have taken at least 1/2 of the minimum credit requirements.</p> <p>② Those who obtained a diploma from a community/technical college (Korea or abroad, 2- or 3-year course), or expected to obtain a diploma before Feb. 2024, or obtained an equivalent degree.</p>

- Classes taken during Summer/Winter vacation can count towards GPA/credits, but not for semesters completed.
- For schools that do not issue Certificate of Completion, applicant must have completed 2 years or 4 semesters of courses, and have taken more than 1/2 of the minimum credit requirements (for U.K. schools, more than 2/3).
- Applicants only from same department affiliated study can apply for Arts, Music and Physical Majors. Other departments are open to all majors.
 - ※ Applicants from non-affiliated departments can apply to School of Sports and Science (Sports and Leisure Major).
- Transfer students will be admitted as a junior(third year) student. Those who have taken three years or more in the same field of Beauty Industry at a higher education (Korea or abroad) will be admitted as a senior(forth year) at the department of Beauty Industry.
- Only those who have obtained an associate degree in 'Makeup Deseign Major' from an exchange College and studied at Sungshin Women's University for more than one semester as an exchange student can apply for a transfer admission to the 'Beauty Industry Department' regardless of gender.

※ If the student and both parents are foreigners, location of schools attended does not matter.

※ Students who have double citizenship (citizen of Republic of Korea and another country) cannot apply for the Foreign Student Admission.

IV. Application Instructions

1. Application and Document Submission

Procedure	Application	Document Submission
Period	Wed, Jan. 3, 2024 (10 AM) – Fri, Jan. 5, 2024 (5 PM)	Wed, Jan. 3, 2024 – Wed, Jan. 10, 2024
Submission Method	Online application	By post mail or in person - When applying via post mail, the application must be postmarked by the deadline - Submission available in person : Weekday, 10 AM – 5 PM (Lunch time 12 PM – 1 PM excluded)
Address	- University admissions website (https://ipsi.sungshin.ac.kr) - National Institute for International Education website (https://studyinkorea.go.kr)	2 Bomun-ro 34da-gil, Seongbuk-gu, Seoul, 02844, Republic of Korea Sungshin Women's University Admissions Team (Administration Bldg. 104) ※ Line 4 Sungshin Women's Univ. Station (Donam)

- Applicant is allowed to apply to one department only.
- Failure to submit the documents by the deadline will result in disqualification. (The application must be postmarked by the deadline.)
- Please write the content of the particular document, and applicant's name in the lower, right-hand column of the document being submitted.
(ex: Sungshin Kim(name), Transcript of high school)
- All forms such as Application forms, Letter of agreement to release of information forms can be downloaded from the website. (<https://ipsi.sungshin.ac.kr>)

2. Notes on submitting application documents

1) Applicant should check eligibility requirements carefully before submitting the application.

2) Once the application is completed, it is not possible to cancel or make changes in the stated information.

Application fee is not refundable under any circumstances. However, in the case of circumstances such as natural disasters, diseases and other accidents beyond human control, a student concerned can get full or part of application fee refunded through due deliberation after submitting a refund application and related documents.

※ Submission deadline for application fee refund request and supporting documents - By Thu, Feb. 22, 2024

3) Pro-rata refund of tuition

- According to Article 34.4.5. of the Higher Education Act, after the completion of admission screening, the university will return the amount of money left over after all expenditures related to admission screening have been subtracted from income related to applicants for the admission screening in proportion to the fees paid by the applicants in the method of payment selected by the applicants at the time of making the application.

- Visit the university in person or
- Refund will be transferred to the bank account that the recipient entered during the application.

- In the case of wire transfer, wire transfer fee will be deducted from the refund amount. In addition, if the wire transfer fee equals or exceeds the whole refund amount, nothing will be refunded.

4) Notes on submitting photo

- Submit personal portrait photos(color, 3cm x 4cm) taken within the past three months.
- Applicants must not submit a photo of another person. Applicants must not submit a photo that has been heavily edited. Applicants must not submit a photo where your identity cannot be easily verified such as by wearing a hat, face mask, or sunglasses.

5) Notes on Personal information

- The applicant's personal information will be collected with the permission of the applicant and will not be used for other purposes than admission and academic sources.
- Collected personal information: Name, Foreign Permanent Resident Number, name of affiliated school, photo, address, telephone number, mobile number, e-mail, and bank account details to receive refunds

6) Video Interview

- The university's admissions office will consider and determine whether to conduct the interview test through a virtual meeting for those who are residing overseas or experiencing special circumstances (natural disasters, infectious disease, etc.)
- Applicants who wish to conduct the interview test virtually must make a request to the admissions office **before submitting their application** in order to discuss the eligibility and method of the virtual interview.
 - ※ The eligibility for the video exam will be determined by Admissions Team
(contact: admissions@sungshin.ac.kr / (+82) 2-920-2000)
- Those who apply for Video Interview must submit a proof of overseas residence and other supporting documents (Certificate of Entry & Exit, Confirmation of residence, Medical certificates, etc.)
- Designated time for Video Interview will be announced through the guide to examinations for applicants when offering test venues. Hours are based on Korean Standard Time.
- The acceptance for entrance will be canceled if the candidate applied for video interview by using false information or a proxy interview have taken place.

※ Guidance related to errors and submission failure

- Applicants will be responsible for all consequences caused by errors, mistakes, omissions, misspellings, insufficient materials, and late submission.
- Please note that the university will **send out** various information necessary for applicants **via e-mail** during the screening period. **Make sure to enter the correct e-mail address. Applicants will be responsible for any problems occurring by submission of an incorrect e-mail address.**

3. Application Fee

- 1) General majors: KRW 130,000
- 2) Department (Faculty) of Arts and Physical Education: KRW 150,000

V. Required Documents

List of required documents	Note								
<ul style="list-style-type: none"> Application Form 	<ul style="list-style-type: none"> Prescribed form of Sungshin Women's University 								
<ul style="list-style-type: none"> Request Form for Eligibility Confirmation 	<ul style="list-style-type: none"> Prescribed form of Sungshin Women's University 								
<ul style="list-style-type: none"> Letter of Agreement to Release of Information 	<ul style="list-style-type: none"> Prescribed form of Sungshin Women's University Freshmen: High school / Transfer students: Fill in information on your college (university) 								
<ul style="list-style-type: none"> (Freshmen) High school Transcript of academic records and certificates of (prospective) diploma (Transfer Students) College Transcript and Certificate of (expected) Graduation 	<ul style="list-style-type: none"> Schools overseas: All certificates must have an Apostille stamp or verification from the embassy Schools in China: Must submit a certificate of academic history (Refer to 'Information on the certificate of academic history for applicants who graduated from schools in China' on p.11.) ※ Grade Certificate: Including credits required to graduate, GPA percentage scale (if percentage is not available, indicate your grade on 4.0, 4.3, and 4.5 scale) 								
<ul style="list-style-type: none"> Identification cards (applicant and parents) 	<ul style="list-style-type: none"> Identification cards issued by a government agency (may be replaced with a copy of passport) 								
<ul style="list-style-type: none"> Certificate of nationality and certificate of family relationship (for applicant and parents) 	<ul style="list-style-type: none"> Certificate of nationality and family relationship: Must be verified by Apostille or consulate <ul style="list-style-type: none"> China: Hukoubu(户口本) and Certificate of family relationship(亲属关系证明) (if the applicants and their parents are separately registered, all copies of family register must be submitted.) Vietnam: Family relation certificate(Copy of family register(So Ho Khau)) and birth certificate (Giay khai sinh) Mongolia: Certificate of kinship Uzbekistan, Kyrgyzstan, Kazakhstan, Ukraine, Thailand: Birth certificate Myanmar: Family relation certificate Philippines: Family Census Indonesia: KARTU KELUARGA ※ Submit documents related to parental divorce, remarriage, death, etc. e.g. Certificate of Divorce, Certificate of Unmarried Status, Certificate of Single-Parent, Certificate of Death 								
<ul style="list-style-type: none"> A copy of passport (applicant) 	<ul style="list-style-type: none"> Passport: Photocopy of the front page with personal information 								
<ul style="list-style-type: none"> Certificate of alien registration (applicant) 	<ul style="list-style-type: none"> Submit if you are registered as a foreign permanent resident and currently living in South Korea (only for those who have one) 								
<ul style="list-style-type: none"> Certificate of Entry and Exit (applicant) 	<ul style="list-style-type: none"> Submit if you are currently living in South Korea (search period: from the date of birth to the day before the issuance date) 								
<ul style="list-style-type: none"> Certificate of Test of Proficiency in Korean (TOPIK) 	<ul style="list-style-type: none"> Those who are expected to obtain test scores must submit the test identification slip 								
<ul style="list-style-type: none"> Bank balance certificate (applicant or financial surety) 	<ul style="list-style-type: none"> - KRW 20,000,000 / USD 20,000 or more, issued by 30 days before the start of the application <table border="1"> <thead> <tr> <th>Country</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>China, Mongolia, etc.</td> <td> <ul style="list-style-type: none"> Local bank: deposited by Fri, Mar. 1, 2024 Korean bank: Submit the bank balance certificate for the 1st time by the submission date Submit the bank balance certificate for the 2nd time during February </td> </tr> <tr> <td>Vietnam</td> <td>Certificate of balance issued by local Korean bank (must maintain the balance for more than 1 year)</td> </tr> <tr> <td>Uzbekistan</td> <td>Certificate of balance issued by local Korean bank (must maintain the balance for more than 3 months)</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - For those who are staying in South Korea after being registered as a foreigner, only a bank balance certificate of a bank in Korea is recognized (submission of overseas remittance certificate can be required additionally) ※ If additional confirmation is needed, the evidential documents on financial ability of the applicant's parent can be required. <ul style="list-style-type: none"> Employee: Certificate of employment, social insurance certificate, etc. Self-employed: Business registration certificate, transaction statement for the past 6 months, etc. Others: Pension receipt certificate, etc. 	Country	Details	China, Mongolia, etc.	<ul style="list-style-type: none"> Local bank: deposited by Fri, Mar. 1, 2024 Korean bank: Submit the bank balance certificate for the 1st time by the submission date Submit the bank balance certificate for the 2nd time during February 	Vietnam	Certificate of balance issued by local Korean bank (must maintain the balance for more than 1 year)	Uzbekistan	Certificate of balance issued by local Korean bank (must maintain the balance for more than 3 months)
Country	Details								
China, Mongolia, etc.	<ul style="list-style-type: none"> Local bank: deposited by Fri, Mar. 1, 2024 Korean bank: Submit the bank balance certificate for the 1st time by the submission date Submit the bank balance certificate for the 2nd time during February 								
Vietnam	Certificate of balance issued by local Korean bank (must maintain the balance for more than 1 year)								
Uzbekistan	Certificate of balance issued by local Korean bank (must maintain the balance for more than 3 months)								
<ul style="list-style-type: none"> A letter of sponsorship for the cost of study overseas (financial surety) 	<ul style="list-style-type: none"> Prescribed form of Sungshin Women's University ※ Each guarantor is allowed to serve only one student. An applicant cannot be serve as one's own guarantor. 								
<ul style="list-style-type: none"> Other additional documents (only those who are willing to submit) 	<ul style="list-style-type: none"> Certificate of attendance, grade, completion, etc. of a Korean Language Institute of a university in Korea Certificate of entrance exam grade or academic credentials of the university in the applicant's country (SAT, A-LEVEL, IB, GAOKAO, etc.) Certificate of grade of other official language tests (TOEIC, HSK, JLPT, DELF, DELE, TestDaF, etc.) Award winning career, other certificates, etc. ※ If the document is written in other languages than English, it must be submitted as a translated version in Korean or English with notarization. 								

Information on the certificate of academic history for applicants who graduated from schools in China

1. Freshmen:

- A. General high schools: Submit a Verification Report issued by the Educational Background and Degree Certification Center run by the Ministry of Education in China
- B. **Graduates of a secondary school** (only an institute which is recognized for its high school diploma) for which the certificate is not issued by China Higher Education Student Information (CHSI) must submit documents as follows :

Type		Category	Notes
Secondary Vocational Schools	Regular Specialized Secondary Schools (普通中专)	① Online issued document i) <u>Certificate of graduation issued by the local educational government*</u> : must be confirmed by the Consulate General of the Republic of Korea in China * The document is accepted only when it is able to verify its authenticity online.	Choose 1
	Vocational High Schools (职业高中)		
	Adult Specialized Secondary Schools (成人中专)	② Offline issued document: 'Certificate of school information (Prescribed form of Sungshin Women's University)' must be attached as well i) Certificate of graduation issued by the local educational government: must be confirmed by the Consulate General of the Republic of Korea in China ii) Certificate of graduation issued by the school: must be confirmed by the provincial education office as well as the Consulate General of the Republic of Korea in China	
	Skilled Workers Schools (技工学校)	Document checked on the official website of the Ministry of Human Resources and Social Security of the People's Republic of China (www.mohrss.gov.cn)* + Must be confirmed by the Consulate General of the Republic of Korea in China * The document is accepted only when it is able to verify its authenticity online.	
Other schools with officially recognized high school diploma		Certificate of graduation issued by the school with the confirmation by the Consulate General of the Republic of Korea in China ※ Must submit the copy of the 'certificate of establishment approval,' which is either the certificate of legal institutions (事业单位法人证书) or the certificate of approved private schools (民办学校办学许可证) (only educational institution is recognized as school; NO notarization required)	

2. Transfer students: Submit Verification Report issued by the Educational Background and Degree Certification Center such as a certificate of diploma or higher

※ **Issuance: Educational Background and Degree Certification Center under the Ministry of Education of China (<http://chsi.com.cn>), and Seoul Confucius Academy (<https://renew.kongzi.co.kr/>)**

Notes on submitting documents

- Applicants are required to submit original documents. If an applicant submits copies of original documents, the successful applicant is required to submit original documents by Thu, Feb. 22, 2024.
 - ※ Date of issuance of original documents: recommended to be within 3 months from the starting date of the application period
- Any documents written in foreign languages other than Korean or English must be translated and notarized in Korean or English.
 - ※ For the documents translated and notarized in foreign languages other than English, applicants are responsible for all consequences relevant to translation errors in notarized documents.
- All documents issued by foreign academic institutions or foreign institutions must be verified by the Korean Consulate in the applicant's country. If the country is a party to the Apostille Convention, letter of apostille should be issued by the relevant institution and apostilled documents should be attached.
- Graduates-to-be must submit certificate of graduation after being accepted. (must include official documents, such as letter of apostille, international institution or consular confirmation.)
- If the submitted documents are issued under a different name from the applicant's, the applicant must also submit supporting documents to prove that the two people are the same person (issued by the court of the relevant country or the head of diplomatic office).
- The University reserves a right to demand additional documents to prove or verify the authenticity of application requirements. (certificate of balance issued by local Korean bank, etc.)
- All submitted documents will not be returned to applicants.
- If the applicant is found to be not qualified for application, admitted by illicit admission or the submitted document is found to be forged, the admission will be cancelled.

Vl. Admission Criteria & Selection Methods

1. Admission Criteria

Type	Document	Interview
All Majors	Pass / Fail	100%

※ However, some department (Faculty) of Arts and physical education may require undergoing a practical evaluation during the interview test.

2. Selection Methods

- 1) Admission decisions are made according to total scores for each field of study. Points will be added according to the ratio predetermined.
- 2) Applicants with the same scores will be ranked based on the University's official guidelines.
- 3) Applicants not deemed to be suitable for university education with a significantly lower score compared to other applicants may not be admitted.
- 4) Admission decision could be revoked after reviewing of applicant's scholastic ability or financial state.
- 5) After reviewing the applicant's academic background, admission may be rescinded when it turns out that the applicant has submitted any false information or is not qualified.
- 6) Those who are not qualified, absent at the tests, cheat or fail to submit required documents will be rejected.

VII. Additional Notes

1. Important Notes for All Applicants

- 1) The date and time of the interview test and the test venues will be posted on the university admissions website (<https://ipsi.sungshin.ac.kr>). The test schedule cannot be changed for individuals.
- 2) Applicant must bring personal ID (valid passport, alien registration card, ID card of country of origin, etc.) to the sites.
- 3) Applicant cannot use a cellular phone or other devices that may interfere with the exam.
- 4) Since Sungshin Women's Univ. has two campuses as Donam Sujung Campus and Mia Woonjung Green Campus, please make sure to check your test site and time for the interview when the location of test venue is announced.
- 5) Admission decision will be announced exclusively through the website(<https://ipsi.sungshin.ac.kr>) and applicants will not be notified personally.
- 6) Application form must include emergency local contact information, and an applicant bears all responsibilities for not providing proper contact information. **(Enter a correct e-mail address)**
- 7) Other items, which are not stated in this guide, will be dealt with under the decisions made by the Sungshin Women's Univ. Admissions Management Committee.
- 8) Applicant should refer to the Guide for Applicants for further information. For more information, please contact University Admissions Team.

Tel: (+82) 2-920-2000 Website: <https://ipsi.sungshin.ac.kr> Email: admissions@sungshin.ac.kr

2. Registration method and Precautions for Admitted applicants

- 1) Tuition Fee Payment Information

Division	Tuition Fee Payment Information
Printing tuition bill	Tue, Feb. 6, 2024 – Tue, Feb. 13, 2024
	University admissions website
Tuition payment period	Wed, Feb. 7, 2024 (10 AM) – Tue, Feb. 13, 2024 (4 PM)
Fees paid	Registration fee
Payment locations	Kookmin Bank (KB) (at any branch in Korea)

- 2) Applicants who did not pay their tuition fee will not be registered and admission will be cancelled.
- 3) The Certificate of Admission is issued for the successful applicants who complete the submission of the original copies of their documents and the payment of the tuition. Please note that applicants are responsible for any disadvantages that occur from the delay of submission of documents or failure to submit documents.
- 4) If it is revealed that the applicant gave false information on submitted materials, altered their content illegally or performed any wrongdoing during the application process, the university can cancel the admission at any time and is not obligated to refund tuition and other fees already paid.
- 5) Those whose acceptance to Sungshin Women's University or other university is canceled due to dishonest means cannot apply for Sungshin Women's University for three years from the date the cancellation was made.

3. Medical Checkups

- 1) Students must take physical examination after admission. Detailed schedule will be announced through the university website (www.sungshin.ac.kr).
- 2) Applicants must select the department (faculty) carefully in order to prevent any inconveniences caused by interference with any ailments or physical disorders they may have.

4. Medical Insurance for foreign students

In accordance with the National Health Insurance Act and the Enforcement Rules of the same Act, foreign students will become local subscribers to the national health insurance from March 2021.

VIII. Scholarships / Support

1. Admission Scholarships for Foreign Students (Admission scholarships will be granted during the first semester.)

Type	Qualification		Payment
	Freshmen and 3 rd year Transfer Students	4 th year Transfer Students	
Admission Scholarships for foreigner 1	* Level 6 or above in TOPIK	-	100% of the tuition
Admission Scholarships for foreigner 2	* Level 5 in TOPIK	-	80% of the tuition
Admission Scholarships for foreigner 3	* Level 4 in TOPIK	-	60% of the tuition
Admission Scholarships for foreigner 4	* Those who have completed (or will complete) two semesters or Level 3 in the Korean Language Program at Sungshin	* Level 5 or above in TOPIK	50% of the tuition
Admission Scholarships for foreigner 5	* Level 3 in TOPIK	* Level 4 in TOPIK * Those who have completed (or will complete) one semester or Level 3 in the Korean Language Program at Sungshin	40% of the tuition
Admission Scholarships for foreigner 6	-	* Level 3 in TOPIK	30% of the tuition
Admission Scholarships for foreigner 7	* Level 2 in TOPIK * Graduate of level 3 (or above) in Korean Language Program (or one set to graduate such a course) from a different university.	* Level 2 in TOPIK * Graduate of level 3 (or above) in Korean Language Program (or one set to graduate such a course) from a different university.	20% of the tuition

2. Academic Scholarships for Foreign Students (Admission scholarships will be granted during regular semesters(except the first semester).)

Type	Qualification		Payment
	Level 3 or below in TOPIK	Level 4 or higher in TOPIK	
Academic Scholarships for foreigner 1	-	Over 4.3 of pre-semester's GPA	100% of tuition
Academic Scholarships for foreigner 2	Over 4.3 of pre-semester's GPA	Over 4.0 ~ under 4.3 of pre-semester's GPA	80% of tuition
Academic Scholarships for foreigner 3	Over 4.0 ~ under 4.3 of pre-semester's GPA	Over 3.5 ~ under 4.0 of pre-semester's GPA	60% of tuition
Academic Scholarships for foreigner 4	Over 3.5 ~ under 4.0 of pre-semester's GPA	Over 3.0 ~ under 3.5 of pre-semester's GPA	40% of tuition
Academic Scholarships for foreigner 5	Over 3.0 ~ under 3.5 of pre-semester's GPA	Over 2.5 ~ under 3.0 of pre-semester's GPA	20% of tuition

※ Eligibility after Admission: Students who acquired at least 12 credits at the immediately preceding semester

3. Other Scholarships for foreign students

(Admission scholarships will be granted during regular semesters.)

Type	Qualification	Payment					
Encouragement Scholarships for foreigner	Foreign students who have been recommended by the relevant department in consideration of their household circumstances.	Some of the living expenses					
Global Plus Scholarships	Foreign students who have actively participated in exchange program or volunteer work and been recommended by the relevant department.						
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※ For details about scholarships, call the Scholarship team at (+82) 2-920-7012

4. Other support services

■ Sungshin Global Friends

(Buddy)

Program to facilitate Sungshin foreign students' adjustment to life in Korea and at Sungshin. Buddies will be Sungshin Korean undergraduate students who will be matched 1-1 with foreign students.

(Tutoring)

Tutoring is a language and culture exchange program that allows foreign students to be tutors and Korean students to be tutees. Those who meet the criteria while participating in Tutoring program may receive a Global Plus Scholarship.

■ Korean Cultural Experience Programs

Held 1~2 times a semester; students can participate in activities and events which will introduce Korean culture.

■ Support for TOPIK test

Foreign students receive financial support for the TOPIK test application fee every year.

■ Medical Check-up

Foreign students receive free medical check-up every year.

■ Various Education seminars

Seminars to inform students about immigration policies, career paths, fire safety, crime prevention, etc.

■ Other services and support

Foreign Students receive one-stop service and guidance on academics, grades, everyday-life and sojourn in Korea from the Office of International Student Services.



성신여자대학교
SUNGSHIN WOMEN'S UNIVERSITY

Admissions Team: 2 Bomun-ro 34 da-gil, Seongbuk-gu, Seoul 02844

Tel: 82-2-920-2000 | <https://ipsi.sungshin.ac.kr>

